

Profession Development Meetings

Sacramento Area

Crash Course in Communication

Tuesday, March 20, 2001
Presenter: Joy Montgomery

It's not enough to speak the same language. We have to convey the same ideas. Our language isn't a perfect tool for that task. Communication can go wrong when you're talking face to face. When it comes to giving instructions to a remote audience, the problems multiply. Communication problems cost your company money. They increase the number of calls coming to your technical support people. They decrease your customers' satisfaction. They take away from your development budget and your development time.

Clear, concise communication is essential for productivity. This presentation will help you learn a simple approach to communicating more effectively. Through

(Continued on page 3)

Announcing the First-Ever Chico Dinner Meeting

Closing the Circle: Integrating the Production Process & Data Collection

Tuesday, March 27, 2001
Presenter: William K. Lodholz

Integrating computerized data collection methods into the production process is a key element in the development of a closed-loop reporting process, and can increase inventory accuracy and eliminate shipping errors. Carefully planning the integration process can also eliminate most manual reporting and increase reporting accuracy. Although automated collection devices and bar coding can be used in this process, low technology devices can serve quite nicely, thus reducing the cost of implementation.

About The Speaker:

William K. Lodholz is a graduate of

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For Sacramento Meeting, RSVP by Friday, March 16, 2001

To RSVP for this dinner meeting, please call 916.650.8660 or e-mail Ed Mercado at edmercado@email.msn.com and provide the attendee's name, company, telephone number, fax or e-mail address.

| | |
|--------------------|---------------------------|
| 5:30 Registration | \$21.00 Member |
| 6:00 Dinner | \$24.00 Non-member |
| 7:00 Announcements | \$18.00 Full-time student |
| 7:10 Presentation | \$5.00 Speaker only |

Presentation will be held at the Sudwerk Brewery & Grill, 1375 Exposition Boulevard, Sacramento. Please call Sudwerk Brewery & Grill at 916.925.6623 for directions. Check our Web site www.apicsacramento.com for maps of the area. All times are approximate.



Message From the VP

Weber State University Online Courses: A Challenge to your Intellect

I recently finished a CPIM course through Weber State University, and I can say that it was definitely a challenge to my intellect. The course I took was Execution and Control of Operations. I found it to be much more in depth and knowledgeable than the regular review courses. There were a variety of assignments and problems that came not only from the Vollman book, but also from several topic readings, given to you by the professor. I know personally that I learned much more from this type of class, than the typical review course. It was a bit challenging, with respect to one on one interaction with the professor, but any questions were answered in a timely manner.

Due to the nature of online courses, a student is given 3 months to complete the course. You are able to start any review course on the first of any month that you choose. You have a choice of whatever class you



want to take. For someone like myself who often can be too busy to take a regular review course, this was an ideal situation. Registration is very easy and user-friendly. If you should have any questions, Weber personal are there to help you. I would highly recommend this or any course from Weber if you are

someone that wants to be Certified, but has limited time on your hands.

I am going to be taking the remainder of my courses with Weber. One great thing that I also learned is that you get college credits because these courses are taught through a University. So if you want these classes to count towards a degree, you have that option as well. Come on, what are you waiting for? Give Weber a Chance to challenge you, as it has me. If you should have any questions regarding these courses, please feel free to contact me at Ebara Technologies, (916)561-4863. I can give you the information that you need to start your online Certification Experience.

Michele Vitiach
VP of Education



APICS Sacramento Calendar

March

- 7 Board of Directors Meeting at Lyons near I-5 & Richards Blvd. (Wednesday this month)
- 20 **Sacramento** Professional Development Meeting at Sudwerk Brewery & Grill. Joy Montgomery presents: "Crash Course in Communication."
- 27 **Chico** Professional Development Meeting. William Lodholz presents: "Closing the Circle: Integrating the Production Process & Data Collection."

April

- 3 Board of Directors Meeting at Lyons near I-5 & Richards Blvd.
- 17 Professional Development Meeting at Sudwerk Brewery & Grill. Speaker & topic to be announced.

May

- 1 Board of Directors Meeting at Lyons near I-5 & Richards Blvd.
- 15 Professional Development Meeting at Sudwerk Brewery & Grill. Speaker & topic to be announced.

Welcome to the Following New Members

- Kris Johnson, CPM.....U.C. Davis Health System
- Avery Jones.....Intel
- Ming Koo.....EA Consulting
- Richard Pitkin.....Intel
- Janelle Plannette.....Intel
- Adam Thomas, CPIM,CIRM...Intel
- Amarpal Tumber.....Intel

Special Thanks to:

Intel for its support of APICS through corporate membership.

Professional Development Meetings

Sacramento Area

(Continued from page 1)

the use of proven techniques and skills, you will be able to take home a method for communication that will enable you to increase productivity, sell your ideas, reduce mistakes, produce higher quality, and create a greater level of customer satisfaction. You will gain a refreshing insight into how to get the results you want from your written and verbal communication.

After the presentation, you'll be able to:

- * Develop clear and concise ISO 9000 Work Instructions
- * Develop a status report based on the project objectives
- * Develop an effective presentation on short notice
- * Avoid potential sources of conflict and misunderstanding in your project team
- * Develop productive written communication based on a simple formula
- * Keep emails to less than a screen without losing content

Participants may bring samples of memos, reports or speech notes for a brief consultation with the speaker before the presentation.

About The Speaker:

Joy Montgomery has more than 19 years of experience in documentation for information systems management, high tech products and manufacturing. Ms. Montgomery has more than 15 years developing her presentation skills and has been a technical and procedure writer since 1981. She has assisted numerous organizations with the development of documentation standards and task-oriented documentation.

She is the usability tester on the website committee for the National Writer's Union San Francisco Chapter and a presenter with the District 57 Toastmasters Speakers Bureau. She holds a B.A. degree in History. She is a senior member of the Society for Technical Communication, past president of the APICS Mission Peak Chapter, and currently serves on the Board of Directors of the APICS Mission Peak Chapter. She is past a president and Board of Direc-

tors member of the AFCEA Silicon Valley Chapter. Ms. Montgomery participates as a tutor in the READ program. She has received awards for written and spoken communication.☐

Chico Area

(Continued from page 1)

Wayne State University in Detroit, MI where he received a degree in accounting. After serving in the US Air Force as a navigator and audit officer he joined Ames Company, a division of Watts Industries, as Cost Accountant. For the past 15 years Bill has been Information Systems Manager at Ames. In this capacity he and his team have developed a "paperless" purchasing system, bar code applications for time keeping, inventory control, quality control, and shipment processing and an integrated kanban shop floor control system. In the last two years he has overseen the implementation of the corporate ERP system at several corporate sites around the country. Bill has been a member of APICS for many years and is listed in the International Who's Who of Information Technology. He is a frequent speaker for APICS chapters and other business societies. A past president of the Sacramento chapter, Bill is currently on the APICS Region 10 staff.

RSVP by Friday, March 23

To RSVP for this dinner meeting, please call (916) 650-8660 or email George Cusack at gcusack@alldata.com. Provide the attendees name, company, telephone number, and email or fax number. *Please specify the Chico meeting when calling.*

The meeting will be held at the Italian Cottage, 2525 Dominic at Skyway. From Highway 99, take Skyway East approximately one-half mile. The restaurant is on the right.

5:30 Registration

6:00 Dinner

7:15 Presentation

There is a \$5 speaker fee in addition to your meal cost.☐

APICS' EDUCATION PATH For Lifelong Learning

When you travel the APICS pathway for lifelong learning, you ensure your lifelong success in the resource management field. APICS offers a variety of learning opportunities to help you enhance your professional skills and development.

How Can I Use the APICS Education Pathway?

To use the Education Pathway, enter the path at "start" and choose educational options that fit your career plan. You can begin by deciding if you want to gain education through APICS educational products and courseware or other opportunities such as conference, workshops, and seminars. Next, look at the level learning that is appropriate for your needs. Whether you want to gain entry-level education, be certified as a practitioner, or pursue additional certification/education as a manager, APICS provides a variety of training options.

Entry Level

The entry-level courses are designed to teach the basics APICS body of knowledge. These classes stress the fundamentals and provide the foundation for the CPIM program. There are two paths for entry-level education: the Fundamentals courses offered by local chapters or the Applied Manufacturing Education Series (AMES) courses that are designed for in-house training within a corporation.

Fundamentals

The Chapter-led Fundamentals courses are designed to educate professionals working in the fields of materials management, operations management, or in a functional area that interfaces with them.

The Fundamentals Modules are:

- * Fundamentals of Inventory Control
- * Fundamentals of Planning
- * Fundamentals of Manufacturing Control
- * Fundamentals of Operations Management

Applied Manufacturing Education Series

The AMES courses are designed for use within a corporation. These instructor-led courses can be customized for a company, and each of the six modules can be taught separately or presented within the total courseware package.

The AMES Modules are:

- * Master Planning
- * Material Requirements Planning
- * Inventory Management
- * Capacity Requirements Planning
- * Production Activity Control
- * Just-in-Time

Certification Maintenance

Gear up now for Certification Maintenance! All CPIM and CFPIM designees who received certification before December 1998 must update their certification credentials during 2003. Visit the Certification section of www.apics.org to learn how you can earn certification maintenance points through a number of APICS programs and professional development activities.

Continuing education and skills development are essential to meeting the challenges of today's rapidly evolving workplace and global marketplace. APICS Certification Maintenance keeps you ahead of the curve!

The Certification Maintenance program upholds both the objectives of the CPIM and CFPIM programs and APICS' commitment to promoting and supporting lifelong learning. Certification Maintenance activities include continuing education, independent study, presentations, publications, educational development, service to the resource management profession, and professional membership.



This flexible program recognizes that individuals are at various levels in their careers, come from many industries, have different educational needs and career goals, and have varying access to continuing education.

Because of this, requirements for maintaining certification can be met through multiple sources and a variety of professional development activities intended to help you prepare for the challenges ahead and maintain your professional edge by:

- * Preserving the currency of your hard-earned certification credentials
- * Expanding your knowledge of the latest industry practices
- * Teaching you new technology solutions
- * Reinforcing your skills
- * Improving job performance
- * Demonstrating your commitment to excellence
- * Increasing your competitive advantage.

If you have any questions regarding the Certification Maintenance program, send an e-mail to certmain@apicshq.org and they will get back to you promptly.

Seminars

What it Takes to Become a Total Quality Organization

Offered by Manex & SMUD

Are your customers demanding higher quality products at lower prices? To maintain profits, you'll want to learn how to cost-effectively apply proven quality techniques. In the global economy, meeting customers' quality needs is the key to securing and retaining profitable customer relationships. A Total Quality system will improve your bottom line.

At this seminar, you'll learn how to stay ahead of your competition by offering better quality while retaining profit margins. Find out how to implement the quality techniques that will enable you to consistently deliver products that meet customers' standards. Learn how to:

- * Develop a strategic plan for quality
- * Implement process improvement
- * Enhance customer satisfaction
- * Reduce costs by improving quality

Find out how other manufactures have effectively built quality teams, encouraged participatory management strategies, leveraged supplier partnerships and used other quality management systems to improve quality while enhancing the bottom line.

Presenter: David Vaughn, Project Manager with Manex, has more than 17 years in the quality management field. In addition, he teaches Quality Management at the University of Phoenix. Vaughn holds a MS in Quality Assurance, is a member of the American Society for Quality and is a Certified Quality Engineer, as well as a Certified Quality Auditor.

When: Wednesday, March 28, 8:30 a.m. to noon

Where: Sacramento Municipal Utility District,
6301 S Street, Sacramento, CA

Cost: \$49 per person (\$42 for current APICS members)

Contact:

SMUD Energy & Technology Center (916) 732-6738

Manex, Roseville (916) 772-1006

Volume 16 Issue 8

APICSacramento & Sierra College Present: Process Improvement For Small Business

Brought to you by a partnership with the Sacramento chapter of APICS–The Educational Society for Resource management, the Manufacturers' Assistance Program (MAP), and CACT. This two-evening class covers process improvement as it applies to all product businesses. It focuses on the improvement tools and techniques that you can use to increase profits and make your business more competitive. You will learn how to:

- * Define your internal business processes
- * Perform internal process assessments using flow-charting and methods analysis
- * Identify bottlenecks, inefficiencies, redundancies, and sources of quality problems that can cripple your competitiveness
- * Utilize Dr. Deming's Plan-Do-Check-Act Cycle and other basic improvement tools
- * Install basic process controls and monitoring systems
- * Implement effective change that will result in permanent improvement in your operation
- * Prepare an action plan for continuous process improvement into the future

The course also includes an introduction to Dr. Deming's 14 steps for Total Quality management.

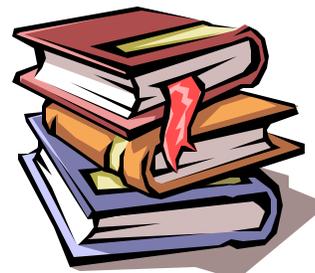
Instructor: Ed Mercado, CPIM

When: Mar 28 and Apr 4 6:30 - 9:30 PM

Where: Sierra College Rocklin Campus, Room M-1

Cost: Registration is \$76. A \$5 material fee (check payable to APICS) is due the first class. Optional text will be available at class for \$25.

Contact: Cindy at (800) 242-4004 x 2590 for registration.
☒





CSUS/RCE Materials Management Certification Class Schedule

Prepare for APICS CPIM exams and apply toward Materials Management Certificate from CSUS/RCE. Call LeAnn Fong-Batkin, CSUS/RCE at (916) 278-4433 ext. 115 for more information or visit their new Web site at www.rce.csus.edu and follow the links:

Certificate and Professional Development Programs
 Certificate Programs
 Certificate Programs (button)
 Materials Management Certificate Program.

Call (916) 278-4433 ext 0 to register.☺

Weber State University On-line APICS Certification Courses

WSU Online is the virtual campus for Weber State University, delivering online courses via the World Wide Web. Five courses are offered in partnership with APICS:

- * Basics of Supply Chain Management
- * Master Planning of Resources
- * Detail Scheduling and Planning
- * Execution and Control of Operations
- * Strategic Management of Resources

Exam review courses can be taken collectively for CPIM certification or taken separately to suit the needs of the company or individual.

For more information, go to <http://www.wsuonline.weber.edu>

| Materials Management Held at Hewlett Packard in Roseville | |
|--|--|
| When | Class & Course Code |
| 2/21/01 - 3/21/01 | Execution and Control of Operations 01SMM1021 |
| 4/2/01 - 4/30/01 | Strategic Management of Resources 01SMM1031 |
| 5/14/01 - 6/6/01 | Purchasing 01RMM0081 |
| Fall | Introduction to Materials Management |
| Fall | Master Planning of Resources |
| Spring | Detailed Scheduling and Planning |



Inventory Reduction

A poor fellow went to his doctor complaining about his inability to sleep. The doctor suggested he try counting sheep. He did so that night, but returned to the doctor the next day more exhausted than before. He said he didn't sleep at all. "For four, maybe five hours, I count sheep. I counted up to 20,000. Then I began thinking- 20,000 sheep would produce 80,000 pounds of wool- that would be over 30,000 yards of cloth- that would make 12,000 overcoats! Man, who can sleep with an *inventory* like that?"

Adapted from H. V. Prochnow, The Toastmaster's Handbook, Prentice-Hall, p.165.

APICS Sacramento Company Coordinators

Our Company Coordinators serve as the principal communication links between the Sacramento Chapter of APICS and their companies and fellow employees. If you work for one of the companies listed below and need APICS Chapter information of any

kind, please feel free to contact them.

If you do not see your company listed below, it is because *you* haven't volunteered. To become a coordinator, call George Cusack at (916) 684-5200 X3224, or Melanie Hoots at (916) 785-1186.

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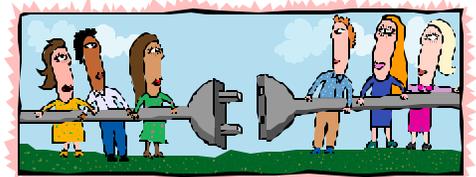
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We're on the Web!
www.apicsacramento.com

Edited by
Randy Beck
Lettershop services by
PRIDE Industries
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